

ARCHIBUS Datasheet - Compliance Management

Manage complex compliance requirements proactively to help mitigate risk, ensure safe work environments, and reduce administrative burdens

Property and facility professionals are responsible for providing safe, efficient, and productive work environments, yet they can face a bewildering array of codes and regulations with different schedules, costs, and implications for the organisation.

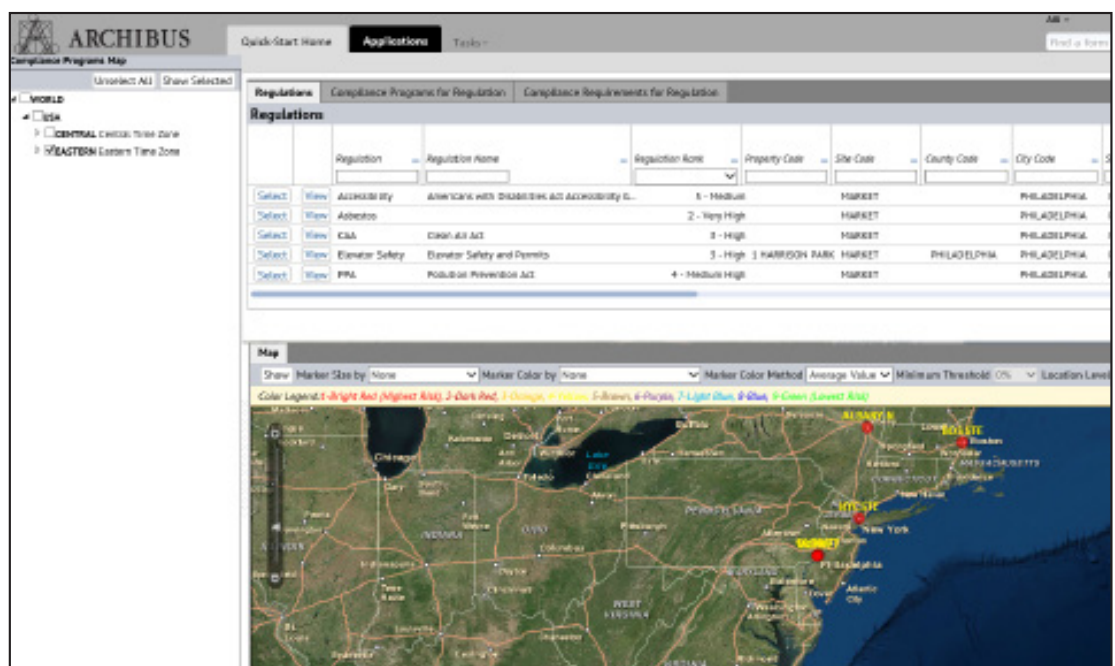
Unlike spreadsheets or other non-integrated tools, Web-based ARCHIBUS Compliance Management provides a highly scalable solution to easily and efficiently negotiate the substantial data and recordkeeping involved with regulatory compliance programs and permitting processes.

This helps reduce administrative costs and prevents costly disruptions such as occupational injuries, property damage, and shutdowns that may result from inadequate compliance practices. ARCHIBUS Compliance Management helps mitigate risk to protect an organisation's reputation and enhance stakeholder value.

Benefits

- Ensures a safe, productive work environment by implementing a structured process to comply with regulations, codes, and/or best practices
- Minimises the likelihood of regulatory actions including monetary fines and/or costly litigation resulting from inadequate compliance oversight
- Lowers the overall cost of maintaining a comprehensive, defensible compliance program by reducing administrative time spent on data collection, notifications, and document management
- Helps reduce the number of Environmental Health and Safety (EH&S) incidents and insurance premiums associated with them by identifying and correcting compliance gaps

The Compliance Programs Map enables managers to quickly visualise where their highest risk projects are located as well as the regulatory status and priorities



The screenshot displays the ARCHIBUS Compliance Management interface. At the top, there are navigation tabs for 'Quick-Start Home', 'Applications', and 'Tools'. Below this, there are three main sections: 'Regulations', 'Compliance Programs for Regulation', and 'Compliance Requirements for Regulation'. The 'Regulations' section contains a table with columns for Regulation, Regulation Name, Regulation Role, Property Code, Site Code, County Code, and City Code. The table lists several regulations, including 'Accessibility', 'ADA', 'Elevator Safety', and 'PPA'. Below the table is a 'Map' section with a map of the Philadelphia area. The map shows several red and orange markers indicating project locations. A color legend at the bottom of the map indicates risk levels: 1 - Highest Risk (Red), 2 - High (Orange), 3 - Medium (Yellow), 4 - Low (Green), and 5 - Lowest Risk (Light Green).

Regulation	Regulation Name	Regulation Role	Property Code	Site Code	County Code	City Code
Select	View	Accessibility	AMERICANS WITH DISABILITIES ACT Accessibility G...	1 - Medium	MARKET	PHILADELPHIA
Select	View	ADA	ADA	2 - Very High	MARKET	PHILADELPHIA
Select	View	Elevator Safety	Elevator Safety and Permits	3 - High	HARRISON PARK	MARKET PHILADELPHIA PHILADELPHIA
Select	View	PPA	PROBATION PREVENTION ACT	4 - Medium High	MARKET	PHILADELPHIA

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Ensure Safety Through Compliance

ARCHIBUS Compliance Management enables managers to more easily execute a comprehensive compliance program that helps mitigate organisational risk to ensure a safe, productive work environment. Compliance Management accomplishes this through automated scheduling and tracking of responsibilities for specific, compliance-related actions and events. It provides the enhanced control to manage the diverse challenges of regulations that have varied schedules, costs, and impact to the organisation.

- Perform top-level project planning, management, and coordination across multiple compliance programme projects
- Reduce the manual effort involved in managing the large volumes of information and communications required of compliance programs
- Incorporate drawings, GIS maps, and dashboards for rapid visualisation and analysis of compliance projects
- Consolidate and report information easily to prepare for compliance audits
- Maintain compliance history by program and location using the document library functionality
- Integrate with ARCHIBUS Project Management to create standard projects to consolidate and manage similar programs and their associated events
- Integrate with ARCHIBUS Building Operations to coordinate and review compliance-related work

Avoid Regulatory Penalties and Litigation

Compliance Management delivers improved visibility of issues across an entire portfolio of building and properties managed. This broad perspective helps organisations follow proper regulatory procedures to avoid costly fines and litigation associated with violations across their facilities. It clearly identifies and communicates all compliance requirements for the organisation to avoid fines, shutdowns, and occupancy delays.

- Avert interruption to on-going operations, renovations, and/or occupancy of new space
- Prevent missed requirements for elevator inspections, fire safety equipment, handicapped access, and much more
- Automate scheduling and notification of upcoming compliance activities for regulations governed by specific legislation
- Track violations or penalties to proactively manage the process for taking corrective action
- Minimise excessive or unnecessary remediation expense based on supplying comprehensive documentation

Decrease Administrative Costs

ARCHIBUS Compliance Management provides a structured approach to reduce administrative time and data-gathering efforts. The application streamlines all aspects of data organisation, analysis, reporting, project tracking, and - just as importantly - archives communications among managers to document compliance project evolution and rationale.

- Produce a defensible audit trail to minimise the time and cost in responding to inquiries
- Ensure timely renewal of permits and licences using the automated reminder system for critical due dates
- Track communications, notes and work history associated with regulations, programs, requirements, and events
- Aggregate and organise all compliance related documentation, including items which may not be tied to a specific regulation, program, or requirement

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Reduce Environmental Health and Safety Incidents

Compromised health and safety practices can lead to injuries or even loss of life, resulting in costly fines, litigation, and shutdowns by regulatory agencies. Besides lost productivity and profitability, even a few high profile incidents could generate enough negative publicity to damage overall stakeholder value. ARCHIBUS Compliance Management can help reduce both the frequency and severity of EH&S incidents through robust data collection and reporting, which is a prerequisite for implementing more effective preventive and remedial measures.

- Decrease EH&S incidents and associated insurance costs by seamlessly sharing and coordinating applicable information with other appropriate functions or units
- Review violations and fines to determine recurring patterns and possibly alternative corrective actions
- Integrate with the ARCHIBUS Environmental Health and Safety application to help manage employee training and personal protective equipment requirements
- Integrate with ARCHIBUS Building Operations to help ensure that all maintenance work pertaining to EH&S regulations and requirements is completed

Reports and Summary Tables:

- *Licence and permit status summary*
- *Compliance events calendar*
- *Missed and overdue events summary*
- *Compliance program summary by compliance level and priority, location, regulation rank, or regulation*
- *Compliance requirement summary by compliance level and priority, requirement type, program, regulation, or location*
- *Regulation summary by rank or location view*
- *Compliance status summary on a map*
- *Compliance violations summary*
- *Compliance violations map*
- *Highlight programs and requirements on floor plans*
- *View document library compliance event finder*
- *Expired licence and permit summary*
- *Programs with overdue work*

Plus many more...